



# Employment Application Form

Please complete and return to the address overleaf.

Any continuation sheets should be marked with your name and the position applied for.

**Position applied for:** .....

PERSONAL INFORMATION	
Title	Dr. / Mr. /Mrs. / Miss / Ms / Other*
Surname	
Forenames	
Address	
Postcode	
Telephone number	
Mobile number	
E-mail address	
Current driving licence	Provisional / Full / HGV / None*      Expiry date of licence _____
Details of any endorsements	

EDUCATION	
Schools	Qualifications gained
College/University	Qualifications gained

EMPLOYMENT HISTORY (please list in chronological order with the most recent first)			
Dates	Name and address of employer	Salary	Reason for leaving
Notice required in current post:			

\*Please delete as appropriate.

**VOCATIONAL QUALIFICATIONS (i.e. ADR, Forklift)**

**GENERAL COMMENTS**

Please list here your specific reasons for this application, your main achievements to date and the strengths you would bring to this post. Continue on a separate sheet, if necessary.

**CRIMINAL RECORD**

Please note any criminal convictions, except those spent under the *Rehabilitation of Offenders Act 1974*. If none, please state.

**ENTITLEMENT TO WORK IN THE UK**

If you are not an EU national, do you have permission to work in the UK?

Yes/No\*

If yes, you will need to produce evidence of your entitlement to work in the UK before taking up your post if your application is successful.

\*please delete as appropriate

**REFERENCES**

Please supply the names and addresses of two persons – one of whom should be your present/last employer – from whom we may obtain both character and work experience references.

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**Declaration:**

- I confirm that the above information is complete and correct, and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.
- I hereby give my authority for the company to contact my own doctor to obtain any further information on my state of health.
- I agree that the company reserves the right to require me to undergo a medical examination in the event of my appointment.
- I hereby give my consent to the company processing the data supplied on this application for the purpose of recruitment and selection.

**Signed:** ..... **Date:** .....

**Human Resources Department  
Neill & Brown Global Logistics  
Overseas House  
Livingstone Road  
Hessle  
HU13 0EG  
Telephone 01482 644287**